

Application for an Instalment Plan

State Penalties Enforcement Act 1999 - Section 42(1)(b)

Purpose of this Application

To request that the fine(s) you have received be paid in regular monthly instalments over a period of time determined by SPER.

If the Registrar of SPER identifies further unpaid fines in your name, it is assumed that your application also applies to those matters.

You may also apply for a Instalment Plan over the phone by calling the SPER Call Centre on **1300 365 635**.

If you have any questions regarding this Application, contact the Call Centre on the above number.

If you mail or fax your Application to SPER you will be notified by mail as to whether or not you have been granted an Instalment Plan.

1 Title
Mr Mrs Ms Miss Other

2 What is your last name or family name?

3 What is your first or given name(s)?

4 What is your current residential address?

 Postcode

5 What is your daytime contact telephone number?
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6 After hours number? Mobile phone number?

7 What is your date of birth?
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8 What is your SPER Party ID Number?
(Your Party ID Number is located on the top right hand corner of your Enforcement Order. If you cannot find it, ring the Call Centre for help on 1300 365 635.)

9 What is your Queensland Driver Licence Number? (If you don't have a Queensland Licence write 'Not Applicable' or 'N/A').

10 Do you receive a Centrelink Payment? (eg, Newstart)

No **Go to 14**

Yes **Go to next question**

11 Would you like your payments to be automatically deducted from your Centrelink Payment?

No **Go to 14**

Yes **Go to next question**

12 Please provide the following Centrelink Payment details.

Your Centrelink Customer Reference Number (CRN)

Your Centrelink Payment Type (eg, Newstart)

13 What amount would you like deducted each **fortnight** from your Centrelink Payment?

Note: A Centrepay 'Request for Deduction' Application will be sent to you.

\$20 per fortnight **Go to 33**

\$30 per fortnight **Go to 33**

14 How would you like to make your Instalment payments to SPER?

Cash/Cheque

Direct Debit After completing this form you will need to complete a **Direct Debit Application**.

15 How often and by what amount would you like to make your payments?

Tick One Only

Weekly Amount \$

Fortnightly Amount \$

Monthly Amount \$

16 Does the above amount work out to be less than \$60 per month?

No **Go to 32**

Yes **You will need to complete a Financial Assessment - Go to the next question.**

Note: If you do not complete the 'Financial Assessment' (Questions 17 to 31) your application will be denied.

Financial Assessment - Income

17 Are you employed?

No **Go to 22**

Yes **Go to next question**

18 What is your employer's name?

19 What is your employer's address?

| |
|----------|
| |
| |
| Postcode |

20 What is your employer's contact telephone number?

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21 How much do you make each fortnight after tax?

 \$

22 Do you receive any Government pensions, benefits or other allowances?

No **Go to next question**

Yes Total amount received each fortnight \$

23 Do you receive any financial support from any other person or source? (e.g. a family member, friend, etc).

No **Go to next question**

Yes Total amount received each fortnight \$

Expenses

24 Do you have any dependants? (i.e. children, or others that you are financially responsible for).

No **Go to next question**

Yes Tick or complete all that apply

Partner/Spouse

Number of children

Number of others

25 What is your fortnightly rent or mortgage repayment?

Rent Fortnightly amount you pay

 \$

Mortgage Fortnightly amount you pay Total amount still owing

 \$

 \$

26 Approximately how much would you spend each fortnight on living expenses? (e.g. groceries, telephone, electricity, car payments, school fees, etc).

 \$

27 Do you have any credit/store cards? (e.g. Visa, Mastercard, AGC, Myer Card, David Jones, etc).

No **Go to next question**

Yes Type of card Fortnightly payment

| | |
|--|----|
| | \$ |
| | \$ |
| | \$ |
| | \$ |

Assets

28 What is the cash amount you have in the bank?

 \$

29 Do you have any other assets? (e.g. real estate, jewellery, shares, or other investments etc).

No **Go to next question**

Yes Type of asset Value

| | |
|--|----|
| | \$ |
| | \$ |
| | \$ |
| | \$ |

